# **Frequently Asked Questions**

## What are the hours of operation?

Morning Star is open Monday through Friday from 7 a.m. to 6 p.m.

## Does Morning Star follow the Knox Co. School schedule?

Morning Star does NOT follow the Knox Co. School schedule. We are only closed on major holidays and one day for in-service, with prior notice, per year.

# What is the late pick-up policy?

Parents are charged \$1 for every minute after 6 p.m. for late pick up.

#### How do you communicate with families?

Parents receive a daily report detailing their child's day through the Preschool2Me app. Teachers also use this app to send photos and announcements. Parents are always welcome to send us a message through the app, email, or call the center. Of course, face to face communication is our favorite form of communication when time permits.

#### What safety measures are in place at the center?

There are cameras in each classroom and throughout the building. Parents/guardians are provided a door code to enter the building which is changed periodically for the safety of the children. KidKiosk is used to sign children in and out each day through the use of a unique pin number for each authorized pick-up person. An email is sent letting you know the time and identity of the parent who dropped off or picked up your child.

## Are diapers and wipes provided?

Morning Star does provide diapers and wipes for children up to the age of two. If children have an allergy or there is a parent preference, you may send in your own diapers and wipes. We do not allow the use of cloth diapers.

#### How is potty training done at Morning Star?

Morning Star supports parents when they decide to begin potty training at home. Please ask for a copy of our potty training guidelines when you are ready to begin this process.

## How is the center cleaned, sanitized, and disinfected each day?

Our center is cleaned, sanitized, and disinfected every night by a professional, licensed crew. Teachers also clean regularly throughout the day with soapy water and bleach solutions. Please see our COVID-19 Policy for additional guidelines during this time.

### How is discipline and behavior management handled at Morning Star?

Morning Star's environment is arranged to encourage positive behavior. It is our responsibility to reinforce this positive behavior and help to develop positive self-images. When negative behavior occurs, we deal with it in a positive way and help the child to make right choices. We maintain open communication with families to find solutions to challenging behaviors as we know that each child is different and has different needs.

### How is my child's development assessed?

Assessments are done informally through daily observations and interactions with children. Teachers gain information about each child and create individual portfolios detailing children's abilities and accomplishments. Portfolios move up with the children to each class and are given to parents on their graduation day.

Morning Star conducts a formal, comprehensive assessment, Ages and Stages, twice a year. This assessment is done with input from the families and results are given back to the parents once completed.

# What is Morning Star's food policy?

Morning Star is a nut free center. We provide two snacks, morning and afternoon, and a hot lunch each day. Our snacks consist of fresh fruit and whole grains. Lunch is a balanced plate with a protein, fruit, vegetable, grain, and milk. Monthly lunch and snack menus can be found on our website or in the reception area to take home.

## What if my child has an allergy?

Each classroom posts which children have an allergy or a food preference. This post details the allergy/preference, what to do if exposed, and appropriate substitutions. Morning Star provides food substitutions for snacks and meals, however, parents are welcome to send in food from home.

#### What is the sick policy?

Children are checked upon arrival and observed for any sign of illness during the day. Any child who is ill will be sent home and may return to school based on guidelines outlined in our sick policy or at the discretion of the director. Please see our COVID-19 policy for additional guidelines during this time.

#### Do children have naps and outside time?

Morning Star has a scheduled rest period from 12p.m. – 2p.m. each day (infants rest throughout the day according to their schedule). Weather permitting, all children are allowed outside time twice each day. Infants have outside time when their schedule allows. Children play outside at temperatures above 32°F and under 95°F.

#### Are there extracurricular activities offered?

Morning Star offers a monthly music class with K-Town Kids. Parents are also able to sign their child up for soccer, tennis, dance, and swim lessons (in the summer) for an additional fee. These activities all take place on site.

#### Do you teach any foreign languages?

Yes! Preschoolers learn Spanish, Pre-K children learn Spanish and French, and Morning Star Kindergarteners learn Spanish and Mandarin. Our summer campers are offered German, Mandarin and French as well. Use of sign language is encouraged upon parent/pediatrician request and recommendation.